

MINUTES
Central Pennsylvania Health Sciences Library Association
November 30, 2007
Geisinger Medical Center, Danville, Pennsylvania

ATTENDEES: Edie Asbury, Cynthia Balevre (guest), Cheryl Capitani, Thelma Diehl, Marie Fitzsimmons, Nancy Fouts, Patrice Hall, Mike Heyd, Tracie Kahler, Kris Kalina, Cindy King, Stephanie Kulas, Georgeanna Ledgerwood, Deb Lovett, Kathleen Mazurek, Deb Miller, Maureen Miller (guest), Martha Ruff, Laurie Schwing, Gayle Stauffer, Cathy Weglarz, Susan Robishaw, Claire Huntington, Tricia Ulmer, Adele Spegman (guest speaker), Barbara Zuppa (guest).

CALL TO ORDER: The meeting was called to order by President Tracie Kahler.

ANNOUNCEMENTS: There were no announcements.

MINUTES: The previous minutes were not available for review. They will be posted on the website.

TREASURER'S REPORT: Cathy Weglarz distributed the report for review and noted that all funds are currently in an M & T checking account with a balance of \$7735.15. It was decided to discuss purchase of certificates of deposit during the NEW BUSINESS portion of the meeting. On a motion from Susan Robishaw, seconded by Deborah Lovett, the Treasurer's Report was approved.

STANDING COMMITTEE REPORTS:

Program Committee: The report of the Program Committee consisted of a request for ideas for the next meeting which will be discussed further at the conclusion of the committee reports.

Special Projects and Nominating Committees: No report.

Exchange List: Edie Asbury reported that an exchange list can be sent to the listserv at any time, or it can be sent to her for distribution, whichever is easier.

Membership Committee: Deborah Lovett reported that dues will be payable again in July of 2008. Please notify area medical librarians if you do not see their name on the membership list. Libby Coldsmith will be asked to send out a reminder to members to check the list on the website to be sure that it is accurate and current. It reflects the PAID members.

Member-at-Large: No report. Laurie Schwing thanked everyone for the planter received during recuperation from surgery.

Newsletter: President Kahler commented that the newsletter is beautifully done, and reminded everyone to be sure to contribute news items. The Winter, 2008 issue will have a January 31st deadline. It was suggested that biographies and/or photos of new members would be interesting.

OLD BUSINESS: None.

NEW BUSINESS: Kathel Dunn, Associate Director of the NNLM, Middle Atlantic Region, has sent a letter to CPHSLA about emergency preparedness in health sciences libraries, asking if we have disaster plans in place. Should a disaster occur, where would we evacuate and what would be our plan for resuming operations? Most librarians in the group have followed their institution-wide plan. An inquiry will be sent to the listserv so that each library can contribute. Deb Miller and Mike Heyd suggested that the more pressing question is “what resources would be needed to help manage a disaster?”

Cindy King announced that she had secured a speaker from the National Cancer Institute for the April meeting, if everyone agreed. Marie Fitzsimmons will be able to host the meeting contingent upon final approval from Hershey Medical Center. Everyone was in agreement regarding the location and program.

Cindy has PALINET booklets from the last meeting if anyone needs one.

Another program suggestion was a State Library tour with Kathy Hale as guide. She is known to the group and would probably agree to host the tour. Cindy will contact her.

Deb Lovett reported that the present M & T checking account is a free business account with no fees. The certificates of deposit had been cashed in because we expected to move the money to a bank with a no-fee account, but then M & T created a free account. Deb made a motion to purchase a 1-year, \$4000 certificate of deposit. This was seconded by Cathy Wegrarz and approved by all.

ADJOURNMENT: The meeting was adjourned.

Respectfully submitted,

Laurie Schwing on behalf of Helen Houpt